

**Project Risk Assessment Template**

As Intuit, Inc. prepares to transition to cloud-based applications, the development team has foreseen potential issues and challenges that could negatively impact the project. Complete Parts 1 and 2 below to identify and assess at least 12 risks to the project.

# Part 1: Risk Assessment Table

**Use** the table below to list 12 risks to the project, identify the risk level and likelihood of each, and provide mitigation strategies that would reduce the impact and likelihood of each event. There should be at least 5 high-level risks.

*Note*: Examples have been provided in the first 3 rows of the table. You may not use the provided examples.

**Risk Level**

* Low (L): minimal impact to finance and time to completion
* Medium (M): medium impact to finance and time to completion
* High (H): high impact that may jeopardize the success of the project

**Likelihood of Event**

* Certainty: 90–100% chance of happening
* Likely: 70–89% chance of happening
* Somewhat likely: 40–69% chance of happening
* Unlikely: 0–39% chance of happening

| Risk | Risk Level L/M/H | Likelihood of Event | Mitigation Strategy |
| --- | --- | --- | --- |
| *Number of Interfaces to Existing Systems Affected* | ***H:****Over 3* | *Certainty* | *Develop interface control document immediately* |
| *Narrow Knowledge Level of Users* | ***M:****Knowledgeable of user area only* | *Likely* | *Assigned Project Manager(s) to assess global implications* |
| *Timeline Estimates Unrealistic* | ***M:****Timeline assumes no derailment* | *Somewhat likely* | *Timeline reviewed monthly by three groups (Project Manager and Steering Committee) to prevent undetected timeline departures* |
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# Part 2: Risk Assessment Report

**Provide** a comprehensive description of each high-level risk, including a justification of your analysis and mitigation strategy.